

## Joint Committee on Administrative Rules

April 6, 2023

### Open Meeting

The Joint Committee on Administrative Rules met in Joint Committee Room 117 for the purpose of approving minutes from April 12, 2022, a report from the Director, reviewing attending hearing for informational purposes, review current legislation involving rulemaking, periodic review of rules, ratify authorities and to elect a new chair and vice chair.

Chairman, Representative Alex Riley established a quorum and called the meeting to order.

Director, Sarah Schappe calls the roll. The following members were present:

#### Senators

Nick Schroer

Holly Rehder

John Rizzo

Barbara Washington

Curtis Trent

#### Representatives

Ben Baker

Louis Riggs

Alex Riley

David Smith

Director of JCAR, Sarah Schappe gave a Director's Report that includes work over the last year, rules reviewed, fiscal notes and the budget.

Sarah Schappe, Director of JCAR, gave a report on current legislation involving rulemaking and monitoring legislation.

Director Schappe reported on the periodic review of rules.

Director Schappe requested guidance on attending hearings for rulemaking informational purposes. Chairman Riley agreed that the Director of JCAR should attend hearings for informational purposes, but not provide opinions or positions on legislation unless otherwise directed..

Director Schappe reported that the prior authorities had been approved in the previous year and asked that they be continued..

- a. Sarah Schappe, Director of JCAR is the official records custodian.
- b. The Director of JCAR may approve purchases for office supplies under \$50.00.
- c. The Director of JCAR has authority to waive 30 day time period after an Order is filed for typographical/scrivener's errors. (e.g. an order is filed January 2<sup>nd</sup>. On January 5<sup>th</sup> a typographical error is discovered and an amended order is filed. The Director has discretion to count the 30 day review period from January 2<sup>nd</sup>, not January 5<sup>th</sup>.) The director shall notify the Committee of this waiver.
- d. For a petition for rulemaking pursuant to 536.041, the Director may grant an extension of 30 days for the agency to respond. Any additional extensions must be approved by the chair of JCAR.
- e. Comp time is approved for Senate/House holidays that Staff is required to work. Time from the Christmas Holidays can roll over to the next year.

Rep Riley made the motion to grant the Director the authority that was proposed be continued for the next year.

Senator Schroer seconds the motion.

Voice vote was called. 9 aye/0 no, the motion passes.

Rep. Riley made a motion to approve the minutes from April 12, 2022.

Rep. Riggs seconds the motion.

Voice vote was called. 9 aye/0 no, the motion passes.

Rep. Riley nominated Senator Nick Schroer for the Chairman, Senator Rehder seconds the motion.

Voice vote was called. 9 aye/0 no, the motion passes.

Rep. Baker made motion to nominate Rep. Riley for Vice-Chairman.

Senator Rehder seconds the motion.

Voice vote was called. 9 aye/0 no, the motion passes.

Senator Schroer made a motion to move into closed meeting. Rep. Riley seconds the motion.

Roll call vote:

Nick Schroer – aye

Holly Rehder – aye

John Rizzo – aye

Barbara Washington – aye

Curtis Trent – aye

Ben Baker – absent

Peter Merideth – absent

Louis Riggs – aye

Alex Riley – aye

David Tyson Smith – aye

Closed meeting held to discuss advice from counsel and personnel issues.

Senator Schroer moves to adjourn.

Rep Riley seconds the motion.

Voice vote was called. 7 aye/0 no, the motion passes.

Meeting adjourned.